

Witness Name : Geoffrey Spencer  
Statement No : First  
Exhibits : GS1 – GS7  
Dated :

**THE INDEPENDENT JERSEY CARE INQUIRY**

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EXHIBIT GS5

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## Heathfield Child & Family Center

Welcome to the Heathfield Center, we all hope that your stay with us will be usefull to you and your family and that it will prove to be happy experience.

We have identified a special person on the staff team who will help you to settle, answer most of the lots of questions I'm sure you will have and generally be the person to whom you can turn for help and advice. This person is.....

As in any home there are certain rules by which everbody lives. We try not to have too many rules but those which we do have are as follows:

1. Heathfield is a 'No Smoking Area'
2. We expect you to stay on the premises for the first week unless accompanied by a member of staff. This is to help you to get to know us.
3. Your bedtime will be at.....
4. Each week on Friday you will receive Pocket Money at the rate of.....
5. On weekdays you will be allowed to be away from Heathfield so long as we know where you will be and who you intend to be with until..... At Weekends you will be able to negotiate with staff to return later. You will be expected to return by 10pm unless prior arrangements have been made with staff.
6. We hope that you will remain in any clubs or activities which you may already belong to prior to coming to Heathfield, we will help you keep these contacts up. If you have not been a member of any Youth Club or activity then we will encourage you to join.
7. Whilst you are at Heathfield we will help you to retain contact with your family, they may visit you with prior discussion with staff and they may telephone you at anytime before 8.30 pm
8. There are certain routines at Heathfield which you may at first find strange but which you will soon become accustomed to, these are:-
  1. On your return from school or outside activity you should

enter by the side door, remove your shoes and place in the box provided at the bottom of the stairs, putting your slippers on. School bag in room

2. There will be a drink and a snack provided for you.
3. If you are not able to return immediately from school for whatever reason you should telephone 58204
4. You will be expected to shower or bathe and clean your teeth daily.

5. You will be expected each morning before breakfast to tidy your room and make your bed, in addition each Monday your bed should be stripped and the sheets replaced a member of staff will show you how to do this for the first time.

6. If you have homework from school you will be expected to complete this before tea at 5.30pm.

7. If you are over the age of 14 you will be allocated a night on which you will be able to do your washing and ironing.

8. We do not encourage you to lend or borrow clothes or belongings as we will not be responsible for anything lost stolen or broken.

9. You are not allowed to enter another person's bedroom without the express permission of the staff member on duty.

10. In general no electrical equipment is allowed into the bedrooms without the prior permission of [REDACTED]. As an exception to this all children will be allowed to have a personal walkman with earphones. If you haven't already got one and would like one we will help you to obtain one.