

CHILDREN'S EXECUTIVE

Wednesday 13th September, 2006 at 9am
At The Bridge

PLANNING WORKSHOP – FIVE YEAR PLAN

Present:

Tony Le Sueur, Phil Dennett, Steve Guy-Gibbens, Marnie Baudains, Jo Forrest, Carolyn Coverley, [REDACTED] & Mike Cutland

Action
by:

1. **Apologies:** Mike Cutland and Steve Guy-Gibbens for late arrival

2. **Governance Arrangements for the Children's Executive** (*document previously circulated*)

TLS introduced the final draft of the document and explained recent changes, that followed his meeting with Jason Turner (Finance Director – H&SS). The document now establishes the principle that the Strategic Plan for the CE will be the document that identifies future developments *and* identifies which service/department is responsible for progressing that development (*Item 3.3*). The new Finance Law clarifies that the Accounting Officers (Chief Executives) of the three departments are considered 'jointly and severally responsible' for the operations of the Children's Executive (*Item 5.4*).

[REDACTED] had notified additions to the 'Centre Services' at The Bridge and MC agreed to notify TLS of additional 'Legislation' that needed to be added to 'Appendix B'.

MC

JT had had informal discussions with the States Internal Auditors and they had indicated that they agreed that this document satisfied the action required by their Internal Audit Report dated December 2005 – all that was required was for the document to be ratified by the CE and Corporate Parent.

- ▶ Agreed that TLS would complete the highlighted amendments and would circulate a final version to all. TLS
- ▶ ML, MB, SG-G and MC would make their CEO's aware of the document and would seek their approval. ML/MB/
SG-G/
MC
- ▶ MB would talk with JT about his drafting a 'Ministerial Decision' which all three departments could use to ratify the document. MB/JT
- ▶ It was noted that the document identified that the Principal Youth Officer and the Police Inspector – Community Policing should be members of the CE. TLS agreed to initiate informal approaches to both parties, before writing formally. TLS

3. **Review of Recommendations of the Bull Report** (*document tabled*)

Introduction: TLS explained the format that had been used to initiate the review – the tabled document was very much 'work in progress' and he hoped that all would contribute to its completion.

He felt that a file needed to be developed of all supporting documentation that established an 'audit trail' of how recommendations had been considered, progressed or abandoned. He had managed to collate most of the significant documents but still needed the 'final report' that was presented to the three

Committees in April 2004. ML was able to produce copies of this document to all present.

TLS enquired as to whether the original 'Bull Reports', in their various forms, were available in 'electronic' form anywhere as he felt these would be particularly useful in allowing the CE to 'pull out' any significant parts that the CE may want to further develop as a result of today's exercise.

ML believed that electronic copies were available somewhere on the Education system and he would look into this and forward to TLS if he found them. **ML**

Presentation: PD took the meeting through a presentation outlining the original recommendations, updating any developments that had been achieved and initiating discussion on any future actions that were still required.

All present contributed to this process and it was agreed that PD and TLS would update the tabled document and would circulate an amended copy to all present, asking individual services to review and amend their particular areas as they saw fit. The finalised document could then be considered at a future meeting. **PD/TLS**

5. Future Developments (*document tabled*)

TLS explained that the tabled document had been compiled by PD and TLS from the 'Future Action' section of the previous document and had been expanded in areas where the Co-ordinator (PD) or the Children's Service (TLS) had operational responsibility and so were able to outline possible developments.

This document also represented 'work in progress' and would require significant further input from all service areas.

General discussions led to the identification of various issues that need to be considered:

- ▶ It was proposed that any long-term strategic document needed an agreed 'shared vision' based on what we wanted services to look like in 5yrs time.
- ▶ It was felt that this could be based on the five principles of 'Every Child Matters', which were already in wide usage.
- ▶ The CE could develop a much wider remit: encompassing other specific groups (apart from SEBD) covered by services such as CAMHS, Child Development Team, Special Needs Service, Education Support Teams, Joint Secretariat, NSPCC, etc; it could represent all children aged 0 - under 18yrs?; or it could even provide the lead for all services to children and families?
- ▶ There was a general agreement that the CE was not even fully aware of all the developments that were currently going on in 'single strand' departments and services – the Child Health Strategy was given as an example.
- ▶ This was also true (to a certain extent) of many of the agencies around the CE table – we all have developments going on all the time and we don't necessarily know what each other is planning in single strand services.
- ▶ It was acknowledged that there were many 'non statutory' agencies that were also leading and developing strategies.
- ▶ A 'health and behaviour' questionnaire was currently being analysed from submissions by school pupils and the outcomes of this may be very relevant to the future working of the CE.

It was acknowledged that there might be some benefit in the CE considering whether it could be the body to start 'mapping' all services relevant to children and families.

The central collection and collation of 'key strategy documents' could be a starting point with the CE sending out a letter offering to undertake this task and requesting relevant documents/information.

It was noted that on-going ICT developments across the Island were a long way off from assisting in the tasks identified and the question needed to be asked whether there was any point in the CE leading the way in developing a 'simple database' that could at least cross-reference the children we are all dealing with on a day to day basis. It was suggested that the Schools Pupil Management system might be able to form the basis for this.

It was agreed that discussions would be required at a very high level within ICT to explore some of these issues.

Agreed Actions:

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| ▶ TLS and PD to update the tabled document once the 'review' document was complete. | TLS/PD |
| ▶ Each service round the table to give a brief 'overview' of developments in their areas that might be relevant to the process, at the next meeting. | All |
| ▶ TLS and PD to check the States Strategic Plan to identify where the CE currently 'sits' and to identify areas where it could widen its remit. | TLS/PD |

6. Any Other Business

None

7. Date of Next Meeting

As TLS will be on annual leave for the next meeting, PD suggested that the meeting could be held at Greenfields and he would organise a tour of the new facilities – agreed by all.

- Wednesday 11th October 2006 at 2pm – At Greenfields

8. Dates (& venues) of 2006 Meetings:

- Wednesday 8th November 2006 at 2pm – the Bridge
- Wednesday 13th December 2006 at 2pm – the Bridge

Tony Le Sueur – 22.09.06